



canvas

Services Order Form

Customer Contact Information

Customer Baxter Springs Public Schools
Address 1108 Military Avenue
City Baxter Springs
State/Province KS
Zip/Postal Code 66713
Country USA

Contact Ross Davis
Phone (620) 856-2375
Email davisr@usd508.org

Year 1						
Description	Term		Metric	Quantity	Price	Total
Canvas Cloud Subscription	7/1/2014	6/30/2015	User	250	\$10.00	\$2,500.00
					Sub-Total	\$2,500.00
					Grand Total	\$2,500.00

User Definition

User means a part-time or full-time student, teacher, or administrator of Customer's educational institution, which is authorized by Customer to use the Service with a login credential.

Payment Terms: Customer agrees to pay to Instructure the applicable fees set forth on this order form.

For the initial term Customer must pay such amount to Instructure on the date of this order.

For each subsequent term, Instructure will invoice Customer 30 days prior to the beginning of such term and Customer must pay such invoice within 30 days of receipt.

Duration: This order begins on the initial date listed above under Term, and continues until the last date listed above, unless sooner terminated under the Agreement.

Terms: This order is governed by the terms of Master Subscription Services Agreement between the parties (**Agreement**), which terms are incorporated into this order for all purposes. If there is a conflict between the terms of this order and the Agreement, this order governs. This order and the Agreement are the entire agreement between the parties, and they supersede and replace all prior and contemporaneous negotiations, agreements, representations and discussions regarding this subject matter. Only a signed writing of the parties may amend this order. Any terms used in this order but not defined, will use the definitions in the Agreement.

Baxter Springs Public Schools

Signature: Ross Davis
Name: Ross Davis
Title: Technology Director
Date: 3-12-14

Instructure, Inc.

Signature: Mathew Stark
Name: Mathew Stark
Title: Sr. Biz Analyst
Date: 3/12/14

USAC Schools & Libraries

Item 21 Attachment

Internet Access - Funding Year 2014

Applicant Name BAXTER SPRINGS UNIF S D 508
Billed Entity Number 137701
Form 471 Application Number 968076
Funding Request Number 2636752
Service Provider Instructure, Inc
Attachment Number 508-471-14-21D
Narrative description of this Funding Request Web hosted learning management system.

Service Type	Service Description	Eligible Pre-Discount Cost	
1 Web Hosting	Web hosted learning management system for students grades 7-9.	\$2,499.96	
		Number of InternetAccess Lines (if applicable)	0
	Recurring Charges	Non Recurring Charges	
Monthly Recurring Charges	\$208.33	One-time non-recurring charges	\$0.00
Less Ineligible Amount (if any)	\$0.00	Less Ineligible Amount (if any)	\$0.00
Number of Months	12		
Eligible recurring charges	\$2,499.96	Eligible non-recurring charges	\$0.00
		Line item TOTAL	\$2499.96
	Total:		\$2,499.96
	Funding Requested on 471:		\$2,499.96

Date Submitted

3/13/2014 10:50:01 AM

Entity Number: 137701

Contact Person: Carrie Oakes

Applicant's Form Identifier: 508-471-14A

Contact Phone Number: (620) 856-2375

Block 5: Discount Funding Request(s)

Instructions: Use one Block 5 page for EACH service (Funding Request Number) for which you are requesting discounts. Make as many copies of this page as needed, and number the completed pages to assure that they all processed correctly.

Block 5, page 5 of 7

FRN 2636752

(to be assigned by administrator)

☐ If this is a duplicate Funding Request (e.g., of an FRN that is not yet approved, under appeal, etc.), check this box and enter the original FRN in the space provided:

11 Category of Service (only ONE category should be checked)

PRIORITY 1 <input type="checkbox"/> Telecommunications Service <input checked="" type="checkbox"/> Internet Access	PRIORITY 2 <input type="checkbox"/> Internal Connections Other than Basic Maintenance <input type="checkbox"/> Basic Maintenance of Internal Connections
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12 Form 470 Application Number

153290001211077

13 SPIN - Service Provider Identification Number

143035121

14 Service Provider Name

Instructure, Inc

15a ☐ Check this box if this Funding Request is for non-contracted tariffed or month-to-month services.

15b Contract Number

620-856-2375

15c ☐ Check this box if this Funding Request is covered under a master contract (a contract negotiated by a third party, the terms and conditions of which are then made available to an eligible entity that purchases directly from the service provider).

15d ☐ Check this box if this Funding Request is a continuation of an FRN from a previous funding year based on a multi-year contract. If so, provide that FRN here:

16a Billing Account Number (e.g., billed telephone number)

620-856-2375

16b ☒ Check this box if there are multiple Billing Account Numbers and attach a complete list of those numbers to this page.

17 Allowable Vendor Selection/Contract Date (mm/dd/yyyy)
(based on Form 470 filing)

03/07/2014

18 Contract Award Date (mm/dd/yyyy)

03/12/2014

19 Service Start Date (mm/dd/yyyy)

07/01/2014

20a Service End Date (mm/dd/yyyy)

Contract Expiration Date

20b (mm/dd/yyyy)

06/30/2015

23 Calculations

A. Monthly charges (total amount per month for service)

\$208.33

B. How much of the amount in A is ineligible?

\$0.00

Recurring
Charges

C. Eligible monthly pre-discount amount (A minus B)

\$208.33

D. Number of months service provided in funding year

12

E. Annual pre-discount amount for eligible recurring charges (C x D)

\$2,499.96

F. Annual non-recurring charges

\$0.00

Non-
Recurring
Charges

G. How much of the amount in F is ineligible?

\$0.00

H. Annual eligible pre-discount amount for non-recurring charges (F minus G)

\$0.00

Total
Charges

I. Total funding year pre-discount amount (E + H)

\$2,499.96

J. Discount from Block 4 Worksheet

80.00

K. Funding Commitment Request (I x J)

\$1,999.97

21 Description of This Service: NOTE: All Item 21 Attachments must be filed before the close of the filing window. Attachment

You MUST attach a description of the service, including a breakdown of components, costs, manufacturer name, make and model number. You must include any additional account or telephone numbers if the billed account has multiple numbers. Label the description with an Attachment Number, and note number in space provided.

508-471-14-21D

22 Entity/Entities Receiving This Service:

a. If the service is site-specific (provided to one site and not shared by others), list the Entity Number of the entity from Block 4 receiving this service:

b. If the service is shared by all entities on a Block 4 worksheet, list the worksheet number (e.g., 1):

1673282

Form 471 968076 RAL Funding Requests Report

FRN: 2636752

IF YOU WISH TO CANCEL THIS FRN, PLEASE CHECK HERE _____

Item #	Data Entered on FCC Form 471	Make Corrections Here
11. Category of Service	Internet Access	
12. 470 App#	153290001211077	
13. SPIN	143035121	
14. Service Provider Name	Instructure, Inc	
15b. Contract Number	620-856-2375	
16a. Billing Account Number	620-856-2375	
16b. Multiple Billing Account Numbers	N	
18. Contract Award Date	03/12/2014	
19. Service Start Date	07/01/2014	
20a. Service End Date		
20b. Contract Expiration Date	06/30/2015	
22. Block 4 Entity or Worksheet No	1673282	
23a. Monthly Charges	\$208.33	
23b. Ineligible Monthly Amt	\$0.00	
23c. Eligible Monthly Amt	\$208.33	
23d. Number of months of service	12	
23e. Annual pre-discount Amount for eligible recurring charges	\$2,499.96	Calculated - Not Input
23f. Annual Non-Recurring (One-Time) Charges	\$0.00	
23g. Ineligible Non-Recurring Amt	\$0.00	
23h. Annual pre-discount amount for eligible non-recurring charges	\$0.00	Calculated - Not Input
23i. Total Pre-discount Amt	\$2,499.96	Calculated - Not Input
23j. Discount from Block 4	80	See Block 4 Above
23k. Funding Commitment Request	\$1,999.97	Calculated - Not Input
26f. Service provider assistance with funding	No	

FUNDING COMMITMENT REPORT
Billed Entity Name: BAXTER SPRINGS UNIF S D 508
BEN: 137701
Funding Year: 2014

Comment on RAL corrections: The applicant did not submit any RAL corrections.

FCC Form 471 Application Number: 968076
Funding Request Number: 2636752
Funding Status: Funded
Category of Service: Internet Access
FCC Form 470 Application Number: 153290001211077
SPIN: 143035121
Service Provider Name: Instructure, Inc
Contract Number: 620-856-2375
Billing Account Number: 620-856-2375
Multiple Billing Account Numbers: N
Service Start Date: 07/01/2014
Service End Date: N/A
Contract Award Date: 03/12/2014
Contract Expiration Date: 06/30/2015
Shared Worksheet Number: 1673282
Number of Months Recurring Service Provided in Funding Year: 12
Annual Pre-discount Amount for Eligible Recurring Charges: \$1,400.04
Annual Pre-discount Amount for Eligible Non-recurring Charges: \$.00
Pre-discount Amount: \$1,400.04
Discount Percentage Approved by the USAC: 80%
Funding Commitment Decision: \$1,120.03 - FRN approved; modified by SLD
Funding Commitment Decision Explanation: The amount of the funding request was changed from \$208.33/month to \$116.67/month to remove: the ineligible service(s) ineligible webhosting cost \$91.66/month.

FCDL Date: 05/15/2014
Wave Number: 001
Last Allowable Date for Delivery and Installation for Non-Recurring Services: 09/30/2015
Consultant Name:
Consultant Registration Number (CRN):
Consultant Employer: